



Job Description - Position Profile

Position Title: Garden Assistant

Reports To: SAFE Garden Manager

Classification: Hourly/Full Time or Part-Time

Position Summary:

Responsible for assisting with the implementation of the goals, objectives and strategies related to the Sylacauga GROWS initiative.

Primary Responsibilities

- Assists with garden operations, including physical labor and operation of machinery and equipment.
- Assist in planting, watering, and garden maintenance
- Follows policies and procedures as established by the Sylacauga Alliance for Family Enhancement, Inc. Board of Directors.
- Adheres to relevant safety and health regulations.
- Assist in the maintenance of garden facilities, equipment, and buildings.
- Assist Head Gardener and/or Instructors as needed to coordinate garden events

Knowledge, Skills and Abilities:

- Must have working knowledge of gardening, farming, food, and nutrition.
- Must be able to read, write, and speak English as well as work effectively with employees from other agencies and members of the community.

Qualifications:

- A minimum of a high school diploma and related life experience is expected.
- Applicants must possess a valid driver's license.

Essential Functions/Physical Requirements:

The requirements below are required with or without reasonable accommodations:



Job Description - Position Profile

- Ability to withstand adverse weather conditions.
- Ability to tolerate walking, standing, and sitting throughout the day.
- Reaching, bending, lifting, carrying, and must be able to lift minimum of 20- pounds to chin level without injury.
- Travel, local and out of state, including overnight stay, as necessary.
- Ability to meet the attendance requirements for the position.

The statements contained above reflect general details as necessary to describe the essential functions of this job, the level of knowledge and skills required, but should not be considered an all-inclusive listing of work requirements. Please be advised that this document should not be construed, in any manner, as a contract of employment. All employees of the SAFE Family Services Center are employees "at-will." Additionally, an employee will not be reimbursed for accumulated leave upon either voluntary or involuntary separation from employment. I have read and understand the responsibilities and requirements of this position.

Employee Signature

Date

Manager / Supervisor

Date